

## How to Validate your VISA

As an exchange visitor on the CCUSA Summer Work/Travel program, you are required to validate your participation in the program in the SEVIS (Student and Exchange Visitor Information System) System.

### **To validate your visa, you must:**

Log on to Footprints (<http://footprints.ccusa.com>) within **3 days** of the start date on your DS2019 (not your arrival date unless the two are identical!!)

**State Department regulations for the SWT J1 visa require that you validate your visa with your sponsor no later than 3 days after the start date on your DS2019 form. Failure to do so will result in the termination of your J1 visa program, as required by regulations.**

**PLEASE NOTE:** the Social Security System cannot process your application for a Social Security Card unless the U.S. Department of Homeland Security confirms your entry details are in their database. Your J1 visa should also be validated in SEVIS at the time you apply for Social Security. Failure to do so could result in the rejection of your Social Security application. You would then need to reapply.

### **How to validate your visa:**

Go to <http://footprints.ccusa.com>. You will need the “User Name” and “Password” that you created when you first logged on to our website and completed your application. Be sure to write these two items down in a place that is easily accessible as you will need them every time you come to our website.

If you have trouble logging on, click on the “I forgot my password” link and your password details will be sent to you via email.

Once you have logged onto Footprints, follow the links for validating your visa.

### **You must provide the following information:**

- Physical living address in the US: where you sleep every night and including a telephone number. If you are not able to provide a telephone number, you must be sure that CCUSA has your working email. You are required to respond to CCUSA email and phone communication.
- In order to provide the correct information about your living address in the US, you will be asked a series of questions about the type of housing, such as hotels, apartments or dorms. The information you provide will be verified as you enter it. If we cannot verify the address as a legitimate address, you will have to call our office.

### **What happens if you fail to validate?**

- If you do not give us your physical address within the required time, State Department regulations require that your sponsor change your status to terminated which can have an adverse effect on future visa applications to the USA.

- If any US official checks on your status in the SEVIS system, they will know that you are in the US illegally. This could result in your deportation from the US!!
- If an employer calls us to verify you and you have a terminated status, we will tell them that your work visa is no longer valid.
- You must leave the United States immediately. If you do not and are stopped by any US authorities, you will be deported.
- Your insurance coverage can be cancelled.

### 30 Day Check-In Procedure

After your initial validation, you are also required to contact CCUSA every 30 days to confirm your living and working addresses and answer questions about your experience and the cultural activities you have done. CCUSA will send you emails reminding you of this required contact. Failure to respond to these emails or calls will result in the ending of your program.

To complete your 30 day check-in, log into <http://footprints.ccusa.com> WITHIN 30 days of your validation or last check in. Confirm that your living and working details have not changed and answer the questions. Once you have checked-in, you will need to check in again within 30 days. If you do not check-in within 30 days, you will be locked out from this option and it may result in the ending of your program. You are required to check in every 30 days with CCUSA until the end date on your DS2019 form. Failure to do so can result in the termination of your visa program.

#### ★ IMPORTANT DOCUMENTS AND INFORMATION

The screenshot shows a web interface with a navigation bar at the top containing the following tabs: Program Application, Visa (highlighted in orange), Documents, Insurance, Job Information, Travel, and Social Security. Below the navigation bar is a 'Tax Service' button. The main content area is divided into several sections:

- Visa Validation** (circled in red): Your visa has been validated. [Click here](#) (circled in red) to update your physical or mailing address if any of this information should change. Remember, you are not allowed to change your employer unless you have CCUSA's permission to do so.
- Visa Status**: You have indicated that your Visa has been granted.
- Mandatory Cultural Activities**: As part of the Summer Work Travel J1 visa you are on, you are required to participate in cultural activities every month that will expand your knowledge of the US and the American culture. You will need to report on the activities you have done in your monthly 30 day check in. Once you have given CCUSA your US address, you will see a link below to take you to our Cultural Activities information and map.
  - [CLICK HERE TO VIEW THE MAP](#)
  - [Click here](#) to view our cultural activities guide website.
- DS2019 Details**: Your DS2019 form has been issued and printed.
  - Your SEVIS ID is **N0016663137**
  - Your Program Number is **P-4-05321**
- Visa Dates**: Your Visa dates are: **01 May, 2016 to 31 Aug, 2016.**
- State Department Brochure**: [JI Visa Exchange Visitor Website](#)
- Consulate Appointment Details**: Your consulate appointment is on Friday, March 25, 2016 at 8:30 AM (local time) at the Consulate in US Embassy Budapest.